



## Minutes

The American Dream Charter School  
Board Meeting  
Monday, September 18, 2017 @ 6PM  
at 510 E 141st St. New York, NY 10454

**Board Members Present:** R. Espinal (remotely), Z. martinez, L. Rojas. D. Vargas (remotely)

**Guests:** M. Melkonian, N. Gallagher

### I. OPENING ITEMS

- A. Call the Meeting to Order - L. Rojas
  - 1. meeting called to order at 6:17
    - a) Seconded by Z. Martinez
- B. Approve Minutes - L. Rojas
  - 1. Seconded by Z. Martinez

### II. EXECUTIVE

- C. Highmark Update - N. Gallagher
  - 1. Surveying being done on the lot is going well.
  - 2. Board encouraged to join weekly calls
  - 3. Board requested an updated on spending and documentation of progress via a Google doc or email

### III. OPERATIONS

- D. Staffing Update - N. Gallagher
  - 1. Full-time, Part-Time, Instructional, Administrative and Leadership staffing for both campuses was reviewed
  - 2. Enrollment - N. Gallagher
  - 3. Enrollment and waitlist counts were reviewed for all grades

### IV. FINANCE

- E. Review of TD Bank Escrow, Chase Checking and Chase Savings account balances - Nick
  - 1. all account balances were reviewed

### V. Governance & Closing Items



- F. Rick Levine submitted a resignation letter for the Board - L. Rojas
  - 1. Strategy to build board discussed
    - a) Think of 2 or 3 names by next board meeting.
- G. Motion to adjourn Meeting- L. Rojas,
  - 1. Seconded by R. Espinal
    - a) Meeting adjourned at 6:58