



## Minutes

The American Dream Charter School  
Board Meeting  
September 22, 2016 @ 6:00 PM  
at 510 E 141st St. New York, NY 10454

**Board Members Present:** A. Cabrera, Rojas (video call), R. Levine, R. Espinal (video call), D. Vargas (video call), Z. Martinez

**Guests:** M. Melkonian, N. Gallagher

### I. OPENING ITEMS

- A. Call the Meeting to Order - L. Rojas
  - 1. Called to order at 6:03pm
  - 2. Approve Minutes -
    - a) Motion to approve minutes L. Rojas
      - (1) Seconded by A. Cabrera
        - (a) unanimously approved

### II. EXECUTIVE

- A. Melissa discussed the beginning of Marking Period #1
- B. Melissa updated the Board on the Status of the after school program
- C. Melissa updated the Board on the High School Application Process
  - 1. Co-location request process
- D. Space Tour - Melissa
  - 1. Melissa looked at 5 potential space tours

### III. OPERATIONS

- E. Staffing Update - Nick
  - 1. Full Time Instructional Staff: 26 (not including - Speech Therapist, 2 Student Teachers)
  - 2. Full Time School Support: 2 (not including 2 social work interns)
  - 3. Full Time Operations Staff: 5
  - 4. Full Time School Leadership staff: 3
    - a) Total of 36 Full time Staff
- F. Student Application Update - Nick
  - 1. We're opening the student applications form for SY 1718 on Monday
  - 2. We're working on a Vanguard mailing
    - a) This is to get ahead of DOE middle school application deadline this year which is December 1st



## FINANCE

- G. Board Reports
  - 1. Finishing Audits
    - a) In the process of answering questions
    - b) should have audited report to present by next board meeting.
    - c) SED needs this by 11/1, we will meet this deadline
  - 2. Board Reports Reviewed
- H. Review of Accounts
  - 1. Nick reviewed accounts balances

## IV. GOVERNANCE

- I. July goal setting meeting deliverables are due @ October Board Meeting
- J. Finance Committee Meeting
  - 1. Needs to be scheduled before October Board meeting
  - 2. Need to review draft audit report with F.C.M. also

## V. CLOSING ITEMS

- K. Donors Choose for Violins
  - 1. Program for 7th and 8th Graders
  - 2. Starts in January
  - 3. Need 30 Violins
  - 4. Donors Choose has been started.
- L. Adjourn Meeting - Z. Martinez
  - 1. A. Cabrera Seconded